



Republic of the Philippines  
**Department of Education**  
REGION IV-A  
SCHOOLS DIVISION OF QUEZON PROVINCE

10 November 2021

**DIVISION MEMORANDUM**  
DM No. 795, s. 2021

**ADDENDUM TO DM 844, S. 2021 RE: PRE-AUDIT ASSIGNMENT FOR SCHOOLS  
MAINTENANCE AND OTHER OPERATING EXPENSES (MOOE) AND  
SCHOOL-BASED FEEDING PROGRAM (SBFP) LIQUIDATION**

**To:** OIC-Assistant Schools Division Superintendents  
Division Chiefs  
Section Heads  
Education Program Supervisors  
Public Schools District Supervisors  
Elementary and Secondary School Heads of Non-Implementing Units (Non-IUs)  
All Others Concerned

1. In connection with the previously released Division Memorandum No. 844, s. 2021 dated October 28, 2021, Re: Pre-Audit Assignment For Schools Maintenance And Other Operating Expenses (MOOE) and School-Based Feeding Program (SBFP) Liquidation, the following is included in the list of assignments for pre-audit of liquidation reports.

Name	Office	District Assignment
1. Ronald De Ramos Administrative Officer II	Temporarily detailed at Accounting Section	San Francisco and San Narciso
2. Jessica Tonelada Administrative Officer II	Temporarily detailed at Accounting Section	San Narciso
3. Mildred Glorioso Administrative Officer II	Temporarily detailed at Accounting Section	Real
4. Sharon Venezuela Administrative Officer II	Temporarily detailed at Accounting Section	Real and San Andres
5. Maychelle Te Administrative Officer II	Temporarily detailed at Accounting Section	Lucban

DEPEDQUEZON-TM-SDS-04-009-003



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6 .Ameicel Hutalla Administrative Officer II	Temporarily detailed at Accounting Section	San Andres and San Francisco
7. Amparo Masajo	Division Office	Mulanay

2. All other items stated in the Memorandum shall remain the same.
3. Wide and immediate dissemination of this Memorandum.

**ELIAS A. ALICAYA JR., EdD**  
Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent

Accff11/10/2021

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